

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**South Building Board Room**  
**1400 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR MEETING**  
**Tuesday, April 4, 2017**

Generated by Hyonchin Im-Turner on Tuesday, April 4, 2017

## **1. CLOSED SESSION**

### **A. Public Comments**

At 5:00 p.m., President Dunn announced there was one speaker card submitted.

- The speaker, Nick Quidwai, spoke in support of the Board and district moving forward.

The Board convened into Closed Session at 5:03 p.m.

### **B. Public Employee Appointment, Employment, Evaluation or Resignation, Pursuant to Government Code §54957**

### **C. Consideration of Student Discipline, EC 48900 et seq (Expulsion)**

### **D. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Mark McLaughlin, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT), California School Employees Association (CSEA), and Conejo Valley Pupil Personnel Association (CVPPA)**

The Closed Session ended at 6:08 p.m.

## **2. REGULAR SESSION**

### **A. Call the Meeting to Order and Roll Call**

Call to Order and Roll Call: President Dunn called the meeting to order at 6:14 p.m.

Board Members present: President Mike Dunn, Vice President John Andersen, Dr. Betsy Connolly, Sandee Everett and Pat Phelps.

Administration present: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Dr. Mark McLaughlin, Assistant Superintendent, Human Resources; Dr. Victor Hayek, Assistant Superintendent, Business Services; and Hyonchin Im-Turner, Executive Administrative Assistant.

President Dunn welcomed attendees to the meeting and read the procedural announcements.

### **B. Pledge of Allegiance**

### **C. Announcements from Closed Session and Open Session Procedures**

President Dunn made procedural announcements. Dr. Bonitatibus then announced her resignation and made her statement. She spoke about her many positive experiences at the district such as participating in focus groups, attending student events, school visits and playing clarinet with the Sequoia Middle School Band. Dr. Bonitatibus acknowledged a few of the district's accomplishments including refocusing the district's LCAP, adding counselors at elementary schools, adding behavioral health professionals, the Superintendent's Book Club and partnering with the Conejo Schools Foundation on a monthly parent workshop. She went on to speak about the district's ability to maintain a balanced budget during declining enrollment and launching the district's digital presence in several ways such as by live-streaming the board meetings. Dr. Bonitatibus concluded by affirming her plans to work with the board on transition plans and thanked all for the opportunity. President Dunn confirmed that in Closed Session by a unanimous vote, the Board accepted Dr. Bonitatibus' resignation. He then went on to thank the Superintendent and wished her well in future endeavors. President Dunn also confirmed that Dr. Bonitatibus' contract will run through June 30, 2017.

### **D. Approval of the Agenda**

Mrs. Phelps made the motion to approve, seconded by Vice President Andersen. Motion carried 5-0.

### **E. Reports from Student Representatives**

- Century Academy: Maggie Anderson
- Conejo Valley High School: Madison Robnett
- Newbury park High School: Sam Klein
- Thousand Oaks High School: Emma Faciane - absent
- Westlake High School: Marissa Huang

Student Representatives spoke about student athlete winners in tennis and pole vaulting, incoming freshman events, Spring rallies, prom details, a Disneyland trip, annual blood drive, Spring BBQ lunch, final yearbook preparations, graduates this month, Army recruiter visit, a social media and graphic design class, senior seminars on graduation requirements and WASC evaluations. Mr. Koslowski's recent passing was recognized and he was honored with kind words of remembrance. The Student Representatives went on to speak about the district choir concerts this week, the upcoming Teacher Appreciation Week, Kindness Week, Finale Rally and graduation preparations.

## **F. Reports from Parent Support Organizations**

- Conejo Council PTA: Paula Nathan, President, spoke about winning a CA Council Spotlight award in the Collaboration category for the Conejo Council PTA's free teen heart screening. They will be demonstrating in Sacramento, where they will be accepting the award. Mrs. Nathan announced the next cardiac screening is on April 22 at Westlake High School and spoke about the End of the Year dinner, PTA's new term training and concluded by encouraging schools to contact her if interest in creating a PTA.
- District Advisory Council (DAC): Susan Hanscom, Chair, thanked Dr. Jennifer Boone for updating DAC on the CA Dashboard, Jerome Staszewski on the Technology Master Plan and Dr. Michelle Morse on Special Education. She described how Dr. Morse's presentation helped DAC members understand Individualized Education Plans (IEPs) and how students get identified. She went on to speak about DAC meetings and members' ability to be interactive, engage and ask questions to the presenter, then concluded by thanking the Board for their support.
- Conejo Schools Foundation (CSF): Cindy Goldberg, Executive Director, spoke about the All-District Music Festival's Choir performances during the week, that CSF is still accepting signups for summer programs, the final Cash for Classroom grants for the school year and thanked Dr. Bonitatibus for her support of the Foundation.

## **G. Community Member Request: Shelly Mason - NFL Infant/Toddler Program**

President Dunn announced that Ms. Mason agreed to speak under Information Item 9 B.

## **H. Presentation by Redwood Middle School Highlighting Activities Reflected in the 2016-2017 LCAP**

Shauna Ashmore, Principal, Greg Coull, Assistant Principal and Dawn Jacobson, Dean of Students, presented updates on Redwood's LCAP to include: goals, single plan for student achievement, English Learner program and supports, academic interventions, new activities for ongoing student engagement including beyond the school day.

## **I. Comments - Public**

President Dunn announced there were ten speaker cards submitted.

- The 1st speaker, Doug Freed, Teacher, WHS, yielded his time to Randy Smith.
- The 2nd speaker, Randy Smith, President, UACT, spoke about his teaching passion and looking forward to getting back in the classroom.
- The 3rd speaker, Lisa Ryder, Teacher, WHS, yielded her time to Karla Stevenson.
- The 4th speaker, Karla Stevenson, Teacher, Sequoia Middle School, shared experiences, described what her students learn and do in her classroom and asked the Board to value teachers' dedication and service.
- The 5th speaker, Courtney Stockton, Teacher, WHS, yielded his time to Steve Johnson.
- The 6th speaker, Steve Johnson, Teacher, NPHS, described the positive growth of the district and that he believes teachers deserve better.
- The 7th speaker, Karen Henige, Teacher, Wildwood Elementary, yielded her time to Colleen Briner-Schmidt.
- The 8th speaker, Colleen Briner-Schmidt, Teacher, Madrona, shared experiences from the classroom and asked the Board to make teachers a priority in the negotiations.
- The 9th speaker, Bonnie Vandenberg, was not present.
- The 10th speaker, Nick Quidwai, spoke in support of teachers and thanked them for their work, then recognized Dr. Bonitatibus.

## **J. Comments - Superintendent**

Dr. Bonitatibus spoke about the California Gold Ribbon recognition visits at WHS and Redwood Middle School, the WASC accreditation process at TOHS, Century Academy and CHVS. She then congratulated VCOE Science Fair participants and winners and spoke about the recent Imagine conference, which she thanked Ana Alvarez and school staff & volunteers for organizing. She went on to speak about the conference's focus on STEM and her message to the Spanish-speaking parents.

## **K. Comments - Board of Education**

Mrs. Phelps provided an update on the Technology Committee, the importance of DAC and hearing their site concerns, as the Board looks to them on policy. Dr. Connolly spoke about the Imagine conference, the volunteers, the large, engaged Spanish-speaking parent community present, shared her experience listening to the program through a translation device and that she was thankful for the opportunity. She went on to speak about the All-District Music Festival and that she was thankful for the program. Vice President Andersen also spoke about the Imagine conference and complimented Ana Alvarez on her organizing of the program. He went on to speak about the WASC process at Century and CVHS and explained the accreditation process. Lastly, he spoke about state budgeting, district contribution increase and LCFF funding process. Mrs. Everett also spoke about attending the Imagine conference and acknowledge Ms. Alvarez's dedication to the program. She also spoke about her experience at the event, the keynote speaker's inspiring presentation on mindfulness and concluded by speaking about participating in the WASC luncheon earlier that day.

## **3. ACTION ITEMS – GENERAL – HUMAN RESOURCES**

### **A. Approval of Resolution #16/17-24: "National Teacher Appreciation Week" - May 1-5, 2017**

Vice President Andersen made the motion to approve, seconded by Dr. Connolly. Motion carried 5-0.

## **4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

### **A. Approval of New Secondary School Pilot Courses**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. Dr. Connolly thanked teachers and Dr. Boone in providing locations for the pilot courses. Vice President Andersen asked about discontinued courses to which Mr. Iezza responded. Motion carried 5-0.

## **5. ACTION ITEMS – GENERAL – BUSINESS SERVICES**

### **A. Approval of Resolution #16/17-22: Authorizing the Borrowing of Funds for Fiscal Year 2017-2018 and the Issuance and Sale of One or More Series of 2017-2018 Tax and Revenue Anticipation Notes (TRANS)**

Dr. Connolly made the motion to approve, seconded by Mrs. Everett. Motion carried 5-0.

### **B. Approval of Amendment of Board Policy and Administrative Regulation 3311 - Bids**

Vice President Andersen made the motion to approve, seconded by Dr. Connolly. Motion carried 5-0.

### **C. Approval of New Board Policy and Administrative Regulation 3311.1 - California Uniform Public Construction Cost Accounting Procedures**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. Motion carried 5-0.

### **D. Approval of New Administrative Regulation 3311.2 - Lease-Leaseback Contracts**

Dr. Connolly made the motion to approve, seconded by Mrs. Phelps. Motion carried 5-0.

### **E. Approval of New Administrative Regulation 3311.3 - Design-Build Contracts**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. Motion carried 5-0.

### **F. Approval of New Administrative Regulation 3543 - Transportation and Safety Emergencies**

Vice President Andersen made the motion to approve, seconded by Dr. Connolly. Motion carried 5-0.

## **6. ACTION ITEMS - GENERAL - BOARD MEMBER**

### **A. Resolution #16/17-23: Resolution in Support of Equity and Against District of Choice**

Dr. Connolly made the motion to approve, seconded by Mrs. Phelps. Dr. Connolly spoke of the Boards' support and expressed the district's standing with the traditional district of choice process. Vice President Andersen spoke about adding the invitation to Irwin to speak with Board in the revised letter. He also spoke about how the original intent of the DOC program has failed, the recent meeting with Senator Stern, and speaking with Rowland Unified School District's Superintendent and Board member. Mrs. Phelps asked about the two-person subcommittee to which Dr. Connolly responded that it would be the Board President who appoints the ad hoc committee members. Mrs. Everett spoke in appreciation of the time dedicated, listening to her concerns and affirmed the message in the revised letter. Mrs. Everett verified advocacy through diplomacy and not the district's financial resources. Vice President Andersen verified commitment to not spending, but that a request for funds to travel to Sacramento may be presented to the Board in the future. He confirmed that Board members would not spend without Board recognition and approval. Motion carried 4-1 with Vice President Andersen, Dr. Connolly, Mrs. Phelps and Mrs. Everett voting yes and President Dunn voting no.

## **7. ACTION ITEMS – CONSENT**

### **A. Approval of Minutes for March 21, 2017**

### **B. Approval of Minutes for March 28, 2017**

### **C. Personnel Assignment Orders**

### **D. Expulsion - Student 4-16/17 E**

### **E. Contract for Nonpublic School Placement For a Student With a Disability #24-16/17**

### **F. Contract for Nonpublic School Placement For a Student With a Disability #25-16/17**

### **G. Parent Support/Booster Organization Authorization: Westlake High School Swim Booster Club**

### **H. Overnight Trip Request - Thousand Oaks High School Journalism Club**

### **I. Approval of Agreement with POMS & Associates Insurance Brokers for Employee Benefits Consulting Services 2017-18**

### **J. Approval of Notice of Completion – Maintenance and Operations / Warehouse / Printing Services Tenant Improvement – Mitchell Road and Rancho Conejo Boulevard – Ardalan Construction Company, Inc.**

### **K. Approval of Purchase Order Report #919**

### **L. Approval of Disposal of Surplus and Obsolete Equipment**

Mrs. Phelps made the motion to approve the Consent Agenda, seconded by Dr. Connolly. President Dunn asked if there was any discussion, which there was none. Motion carried 5-0.

## **8. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES**

### **A. Approval of Amendment of Administrative Regulation 4032 - Reasonable Accommodation**

President Dunn asked if there was any discussion, which there was none.

### **B. Approval of Amendment of Board Policy 4040 - Employee Use of Technology**

President Dunn asked if there was any discussion, which there was none.

## **9. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

### **A. Career-Applied Technology Education Grant Application**

President Dunn asked if there was any discussion, which there was none.

### **B. Neighborhood For Learning/City Center Program Elimination of Infant and Toddler Program Services**

Amie Mills, Director, Child Development, presented on the CVUSD preschool programs, Infant/Toddler Committee and four proposals. Board members asked questions on the NfL program and the general and enterprise funds to which Ms. Mills went on to explain the Infant/Toddler Committee and financial overview. Ms. Mills explained each of the four proposals and responded to Board member questions about staffing and capacity. The Board asked about budgeting in a single-enterprise fund and cross-program funding to which Dr. Hayek and Mr. Iezza answered.

President Dunn announced there were six speaker cards submitted.

- The 1st speaker, Heidi Renwald, spoke about the committee of parents and thanked Mr. Iezza.
- The 2nd speaker, Trista Hencken, thanked the Board for allowing parents to work with staff on a viable solution and provided a brief recap of proposal number two.
- The 3rd speaker, Shelly Mason, spoke about state requirements, enrollment and reserved spaces for transitions between classrooms.
- The 4th speaker, Gina Zambrana, prior teacher at NfL, shared experiences in support of proposal number two.
- The 5th speaker, Carolina Rhodes, thanked the Board for the opportunity with the parent committee and expressed the group's opinion on appropriate next steps.
- The 6th speaker, Nick Quidwai, spoke in concern for the NfL program and shared a personal experience.

Dr. Connolly spoke in favor of giving the program a chance to flourish and, along with other Board members, was in favor of proposal number two. The Board and staff conversed about tuition increase, the cost structure for non-occupancy space and budgeting appropriately based on enrollment. They were in agreement to begin the tuition increases on July 1, 2017.

## **10. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES**

### **A. 2017-18 District Fee Review: School Lunch Menu Pricing**

President Dunn asked if there was any discussion. Mrs. Everett asked about the price increases to which Dr. Hayek responded. Board members inquired about new items to which Virginia Beck, Director, Child Nutrition, responded. Mrs. Beck went on to further discuss with the Board the decision to increase pricing, availability of items at schools, such as the grab-and-go meals, and Mrs. Beck's ongoing outreach to parent and school groups for catering.

### **B. 2017-18 District Fee Review: Civic Center Fees**

President Dunn asked if there was any discussion, which there was none.

### **C. 2017-18 District Fee Review: Transportation Fees**

President Dunn announced there was one speaker card submitted.

- The speaker, Nick Quidwai, spoke about the hardship on some to pay transportation fees and shared experience.

The Board and staff referred to previous discussions on transportation fees and went on to discuss that fees need to be evaluated on an annual basis and adjusted accordingly.

### **D. Memorandum of Understanding with the Conejo Recreation and Park District for Building Futsal Courts at Los Cerritos Middle School**

President Dunn announced there were three speaker cards submitted.

- The 1st speaker, Jim Freidl, General Manager, Conejo Recreation and Park District, explained what futsal is and the opportunities this project will create for the community.
- The 2nd speaker, Tom Hare, Planning Administrator, Conejo Recreation and Park District, did not speak.
- The 3rd speaker, Doug Easton, President, L.A. Galaxy of Conejo Valley AKA Conejo Valley United Soccer Club, did not speak.

The Board asked questions to staff about legal review and insurance to which Dr. Hayek responded. Mr. Friedl and Mr. Hare also shared their knowledge of the MOU signed by the previous Superintendent, Dr. Jeff Baarstad. Dr. Connolly spoke of concern with the lack of process with the signed MOU. The Board went on to have a discussion with staff and asked questions regarding the logistics of the futsal courts, such as the maximum number of players at the same time out of concern for the neighbors and construction needed, to which Mr. Friedl responded. Dr. Hayek confirmed that he will consult with an attorney on the current unsigned MOU and report back to the Board. Dr. Bonitatibus recapped the conversation by noting that staff would consult for a

legal review and gather further information from CRPD, then asked the Board if this item shall be brought forward as an Action or Information Item at the April 18, 2017 Board Meeting. The Board confirmed that it shall be brought as an Action Item.

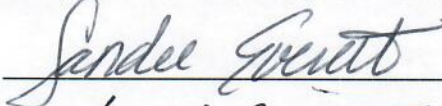
**E. Conejo Valley High School and District Office Relocation Projects**

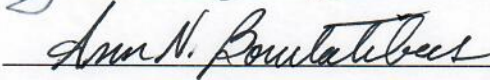
Dr. Bonitatibus confirmed staff's ongoing commitment to the Board and public and commended district staff. Dr. Hayek provided an update on the asbestos abatements taking place in the District Office North Building and upcoming temporary moves of District Office staff. Mr. Iezza spoke about the Special Education department's upcoming relocation to Horizon Hills with the goal of keeping the entire department at the same location and gave an update on the relocation of the Post Secondary program to the TOHS campus. Board members asked questions about the District Office relocation, as well as staff relocation to Horizon Hills to which Mr. Iezza and Dr. Hayek addressed and responded.

**11. ADJOURNMENT**

**A. Adjournment**

President Dunn adjourned the Open Session at 10:16 p.m. **The next regularly scheduled Board meeting will be Tuesday, April 18, 2017, 4:15 p.m. Discussion Session, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

Date: April 4, 2017  Clerk

Date: April 4, 2017  Superintendent